

BSAC Council – 19th and 20th November 2022: Synopsis

Minutes and Matters Arising

Minutes were approved. All actions complete or in progress

Maggie Driscoll (former BSAC Hon. Treasurer) has been appointed as interim Chair of Audit Committee and will fulfil this role until the next AGM. A full recruitment process will be undertaken for next year. The Hon. Treasurer reported that following previous discussion and to reflect best practice we will also re-tender for company auditors for appointment at the next AGM.

Sub-Committees – the Chairs of each sub-committee updated on actions and priorities in their committees. Key points:

- Environment considering opportunities for member involvement on a range of issues including water quality, sea grass and oyster preservation and increased focus on coastal surveying and underwater heritage.
- Disciplinary – update on recent activity.
- NDC – Incident report to end 2021 has now been published – Council extended thanks to joint authors Ben Peddie and Jim Watson.
- Nominations – advertising current co-options produced a strong response. Council agreed the appointment of 3 candidates with closest match to skills gaps and others will be encouraged to reapply through election in 2023.
- BSAC International – updating the Articles of Association for BSAC International.

Strategy – The Vice-Chair presented successes and challenges for strategy implementation over the last year, learning to inform changes in approach going forward and delivery priorities in each theme for 2023 and beyond. Council agreed the changes and principles identified and tasked the Strategy Sub-Group with presenting an updated plan in January.

Association Management System (AMS) – The Hon Treasurer outlined the process for review of HQ business processes for the purpose of specifying the new AMS to replace existing ageing systems. The first workstream will focus on the journey for a new member joining.

Budget – The COO and Treasurer presented a comprehensive briefing on the proposed budget for 2023. Discussion focussed on key assumptions underpinning the budget. The budget was unanimously approved. Council acknowledged the high level of change now taking place and the need for a financial strategy for the next 5 years. This strategy will be brought back to Council in January.

Articles of Association (AoA) – The Hon. Secretary presented a paper detailing further revisions to the AoA as highlighted at the 2022 AGM. For 2023 the changes address compliance with guidance on good governance in sport, specifically reducing min size of Council to 14 and max 17 and introduction of an independent Director. The proposed changes were approved unanimously and will be presented to the 2023 AGM for approval by members.

Risk Register – The CEO presented key risks from the Risk Register. Mitigating actions are being implemented and are included in the business plan where required.

CEO Report – The CEO provide a summary of additional activities and opportunities not previously covered. The report stimulated debate on our offer to universities in 2023 and plans for the BSAC 70th Anniversary celebration in 2023 – more to be shared with members in January.