

## Synopsis of BSAC Council Meeting held of 16<sup>th</sup> June 2025

### Introduction

- The Chair welcomed members and Minutes were approved for the previous meeting held in April. This was an extra Council meeting arranged to complete and approve a range of year end actions in advance of the 2025 AGM.
- An e-vote held in May to approve the 2024 Group Annual Report for the AGM was ratified by Council.
- A potential conflict of interest on one topic was reported and noted, the Director concerned will absent themselves from relevant discussions.

### Actions from previous meeting

- A refreshed disciplinary and grievance policy close to completion of first draft for internal review.
- Review of terms of office for VPs will be picked up in the autumn.
- A scheme of delegation for financial controls has been drafted, will be reviewed by HQ and then tabled for approval at July's Council.

### Sub-Committee Chair End of Year Reports

Committee Chairs gave a short precis of their committees' activities over the past year, key points arising included:

- *Disciplinary*: a review of the current procedures and guidance is well underway.
- *International*: A new Licence agreement had been signed with BSAC Korea; the BSAC Egypt Licence is due for renewal.
- Nominations – New Chairs have been sourced for Audit – Helen Morris and for Environment – Katherine Knight. Also a new second independent director was proposed and approved by Council
- *People and Culture* – devising social media policy guidelines and a directors' code of conduct.
- *Environment* – the CEO advised that the new committee had been very active since its inception in January 2025 and was looking into funding for its planned projects.

### AMS

The CEO led a wide ranging presentation which was followed by an extensive discussion by Council that encompassed:

- Member briefing and orientation – through workshops, videos, blogs and articles.
- Core functionality and value adding services.
- Implementation, change over and go live planning including risk management
- Cyber security
- Benefits management post implementation.

### Election results

Andy Shenstone was elected as Chair, and Michelle Haywood as an ordinary Council member. Retiring members at this year's AGM are: Chair Edward Haynes, John Gibbons, Lisa Shafe and Independent Director Caroline Royal.

### AOB

BSAC will be represented by the new Chair, Andy Shenstone, at a drowning prevention event at the House of Commons coordinated by ROSPA on 1 July.

### DONM

The next meeting will be on Teams on 12 July 2025.