

Synopsis of online BSAC Council meeting of 17th July 2022

Actions and standing items

All extant actions arising from prior meetings were reviewed on the action tracker; closed, confirmed as addressed through prior agenda items or flagged for future action as necessary.

The following standing items were covered including:

- Each committee Chair had reviewed their TORs and membership and offered a brief report on work to date
- Views were gathered on BSAC International for governance proposals
- The public facing strategy document was reviewed
- Uptake of the EDI course and securing wider engagement amongst senior members and instructors
- Arrangements for the next face to face meeting to be held in November

Disciplinary committee update

- In conjunction with the ongoing governance review, the efficient and effective management of organisational welfare and complaint issues is being addressed by the implementation of a re-designed disciplinary process that streamlines cases whilst providing sufficient levels of support throughout

Governance Roadmap and Council skill matrix

- The governance roadmap paper and council member skills matrix were recapped for the benefit of new members and discussion invited on its purpose and for any new contributions
- The review generally looked at and members agreed a gradual alignment of our organisational governance to that as recommended by the *Sports and Recreational Alliance* for sporting organisations, governing bodies and charities
- Work on a revised set of AoA was approved and will be prepared for member consultation

Gender Diversification

- A paper was presented on the organisational gender diversification and aspirations to further improve inclusivity. This led to a wide ranging discussion on actions to be taken and the benefit of further statistical evidence of achievable targets from other agencies and organisations

CEO Report

- The CEO presented the latest set of key operational goals which were generally tracking the variety of KPIs that have been implemented and appear favourable for this time of year
- Ideas are being fielded for the 70th anniversary celebrations in 2023
- Improvements to the CRM and finance systems to allow better oversight and collection of statistical information are underway

- Phase 2 of the BSAC App is being carefully managed at HQ to meet budgetary and timescale constraints and is on target
- An update on the Risk Register was provided that considers potential impact of course cancellations, efficiency of HQ systems, staffing levels and capacity, and ongoing cost rise implications for branches
- Interviews are shortly to be undertaken for the position of Chair of *Audit & Risk* committee

Management Information

- The current operational finances and membership figures were presented showing a healthy position still holding our own and offering explanations for any divergence from planned targets

Associate Membership System

- A paper was provided for discussion on the creation of a short-term task and finish committee that serves to drive forward the completion of the AMS infrastructure

International

- Discussion took place over the arrangements for oversight and management of overseas franchises and delegated authority to liaise with respective locations which has resulted in a small sub-committee being formed to facilitate good continuity between representatives and continue to explore opportunities that are of mutual benefit

DONM

- The next meeting will be a remote meeting to take place on 17 September 2022