

BSAC Synopsis 27 January 2024

Council meeting held on Teams

1. Welcome & Opening Admin

The Chair confirmed the meeting was quorate, apologies were noted. A HQ representative was present. The Chair approved the Minutes of the November Council meeting. Members were invited to declare any new conflicts of interest – none were declared. Members were also invited to lodge any topics for AOB.

2. Actions from previous meetings

Actions from previous meeting were either updated, carried over to later meetings or closed.

3. Community

HQ representatives gave a presentation on the end of year performance of the community team at HQ. It encompassed what the team is aiming to achieve, including strategic areas and 'essential business' in particular member retention, encouraging more training participation, and gaining more younger members.

A substantive discussion took place that included looking at future trends and extending BSAC's digital reach.

Council thanked the HQ team for their hard work and praised them for the enthusiasm shown in the presentations.

4. Sub-committees

Multiple Council sub-committee reports had been submitted to the Council OneDrive in advance of the meeting:

- There was a substantive update and discussion led by the Chair regarding international partners and franchise holders.
- The Honorary Secretary provided an update on the progress in appointing an independent Director with the goal of appointing a candidate by March.
- The Honorary Treasurer provided an update on the appointment of new auditors, Johnstone Howell of Ellesmere Port. He also provided an update on the progress of the AMS project.

5. Insurance

The CEO gave an overview of recent issues raised over what is and what isn't covered by the 3rd Party Liability insurance provided by BSAC and that there was a webinar planned for officers, at which insurance issues will be raised and relevant FAQs compiled for the website.

Council recognised the critical importance of the insurance proposition to members and determined that a working group be established to review the current offer and its future development.

6. MI report

The COO gave a presentation about end-of-year 2023 figures, including variances, cashflow and retail income. There was a discussion over budgetary controls and ITS event attendance.

7. CEO Report:

The CEO presented the 2023 dashboard figures, the Risk Register, strategy and conference progress.

8. Management Information/Accounts

The COO updated Council on the current financial situation and forecast of outturn for December.

Meeting concluded at 13:07.

Next meeting, Holiday Inn, Ellesmere Port 16 March 2024.