

**Synopsis of BSAC Council Meeting**  
**The Jessop Suite, The Holiday Inn, Ellesmere Port**  
**10th September 2016**

**Present:**

Council Member - Directors:

Alex Warzynski	Chairman
Davs Brander	Vice-Chairman
Sophie Heptonstall	National Diving Officer (NDO)
Edward Haynes	Honorary Secretary (Hon Sec)
Ben Panter	
Claire Howard	
Dave Lock	
Geoff Hide	
Ian Furness	
Janos Sunto	
Rachel Sharp	

Vice-Presidents:

Brian Cumming  
Jane Maddocks  
Tony Marshall

HQ Representatives:

Mary Tetley	CEO
Wendy Meadows	COO

**Apologies:**

Louise Whitehouse (Honorary Treasurer), Michelle Kim, Andrew Shipley, Harry Gould (Life Vice-President), Clare Peddie (Vice-President), Phil Harrison (Vice-President).

1. Alex welcomed all those in attendance and went on to remind the meeting that the agenda was flexible and he proposed to bring the CEO's report forward. He also reminded those present to declare any conflicts of interest.
2. The Hon Sec stated the minutes from the last meeting had not passed e-vote as there was a dispute over the content in section 4. The Minutes of last meeting as posted in the Council Dropbox titled "20160730 - BSAC Council Meeting Minutes – For Approval" were unanimously approved.
  - 2.1. **Action: Wendy can now produce the Public Synopsis for approval by Council via an e-vote. Note: The approved minutes file is "20160730 - BSAC Council Meeting Minutes – Approved".**

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**3. Matters arising – May 2016:**

- 3.1. Item 4.7.1: Invite key NDC leaders to the afternoon September meeting.
- 3.1.1. Closed: Done.**
- 3.2. Item 4.9.1: Chris Davies is looking at incorporating the current Risk Register into the Strategy Risk Register.
- 3.2.1. The Hon Sec is to convert the old Risk Register into the strategy format to ease the transition. This will enable entries to be classified as issues, risks and opportunities and recorded accordingly.
- 3.2.2. **Action: The Hon Sec to convert old Risk Register to new format by end October.**
- 3.3. Item 4.11.2: The September meeting would be a Strategic meeting.
- 3.3.1. Closed: Done.**
- 3.4. Item 4.12.1: Chris Davies would produce a high level summary of the projects to Council meetings.
- 3.4.1. Carried forward:**
- 3.5. Item 6.2: a working group to look at the AofA be made up of Andrew Shipley, Woz, Ben Panter and Eugene Farrell should be invited as he managed the last major change.
- 3.5.1. The working group has been set up to look at the AofA. See item 11.
- 3.5.2. A vote was proposed to amend the current articles to the 2015 version, which would then be put to a vote at the next AGM.
- 3.5.3. Proposed: Ben Panter, Seconded: Dave Lock: For ten, Against one: Carried.**
- 3.6. Item 7.3.1: A short term working party would be set up to discuss and decide what needs reporting on and how a measuring tool could be used to present this to Council. The members will be, Janos, Michelle, Woz, Mary and Wendy.
- 3.7. The working group plan to report at November's meeting.
- 3.7.1. Carried forward:**
- 3.8. Item 8.3.1: Branding would be re-visited at the September meeting and assurance given that the impact of brand change will be managed correctly.
- 3.9. Item 13.1.2: Dave Lock will give a short presentation at the next meeting to show the outline of the document. This should be followed by a short discussion on what parts to adopt in the various sectors. See item 10.
- 3.10. Item 14.1.1: Whistleblowing, Andrew, Edward and Mary would discuss this further by telephone.
- 3.10.1. Closed: The Whistleblowing policy has been adopted.**
- 3.11. Item 19.1: The Honorary Secretary would request budget proposals in the calling notice for the September Meeting.

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**3.11.1. Closed: Done.**

3.12. Item 19.2: Mary will discuss with Wendy and the following items will be on the September agenda; ITS, Shows and the Direct Debit Scheme.

**3.12.1. Closed: Done.**

**4. Co-option of Council position:**

4.1. Jane Maddox be co-opted onto Council under Articles 5 and 7.A.6 as a Vice-President

**4.1.1. Proposed: Claire Howard, Seconded: Rachel Sharp; Unanimous: Carried.**

**5. CEO Report:**

5.1. A copy of the CEO report is in the Council Dropbox folder.

5.2. The CEO report will evolve and be changed to reflect strategy.

5.3. HQ staff really enjoying and exciting

5.3.1. HQ is concentrating on the top five projects, i.e. those that underpin future projects.

5.4. **Marine Conservation Society** – are focused on ten conservation zones, they would like divers to work with them on a couple of zones. Mary suggested that BSAC needs clearer direction on the environment, a new policy statement is needed? There was unanimous agreement.

**5.4.1. Action: Mary to progress.**

5.5. **British Octopush Association (BOA)** – We are maintaining a relationship, they are utilising a lot of BSAC policies.

5.6. **HSE** – cylinder testing situation, will be discussed in more detail later (see item 6).

5.7. **Electoral Reform Society (ERS)** – Discussions are ongoing to be able to offer future Council candidates improved campaigning options. It is planned to have a feature on being on Council in a future edition of SCUBA.

5.8. **Amateur Swimming Association (ASA)** - snorkelling courses dropping off.

5.8.1. Sophie – not where we wanted to be just yet, she met with ASA to progress badges and create income. We need to be clear of the product to shift and the channel to shift it through. Rachel Whiteway will be following up every ASA instructor.

5.8.2. Aimed at school years five & six, and more snorkelling in centres. A total of 2,000 children snorkelling.

5.9. **Eurotek** – BSAC is going, however HQ have got space rather than a stand. Debbie worked with Tech Group in developing the new look for our promotional material which has had a good response and will be used at Eurotek. Sophie added that Mike is speaking. It appears there is going to good attendance.

5.10. **Diving Conference** – Currently 420 delegates, target 600 biggest in ten years, ticket sales on-going; targeted marketing. Workshops successful last year and this year

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driven by survey – OWIs trebled number at conference, a Gala Dinner and evening speaker. Debbie Powell's time to be focused on Conference. Everything in strategy is being aligned at conference. Example of speakers, Jill Heinerth, Neil Pollack and Rachel Alcock. Conference will be filmed, Davs has been a real help. Ali has Dive Show organisation to concentrate on. The Dive Conference ticket includes the two days of Dive 2016.

- 5.10.1. Mary/Wendy will promote comms. Comparison of ticket sales is on track with last year.
- 5.10.2. Woz – if conference is success could we consider putting something on over two days maybe workshops over two days. If it works do more of it. Mary mentioned that the survey results favour one day.
- 5.10.3. Ben – suggested the following, mass training exercise, drop in instructor exams, AED courses, core training – event to go to do top up training. Could be great way to top up training. Schedule in a “lessons learnt” – survey – debrief.
- 5.10.4. Ben asked – which is chicken and egg; Dive show or Diving Conference? Was it possible to get ticket information?
- 5.10.5. Ben asked – shows generally. Decision not to go to LIDS.
- 5.10.6. Mary – smaller regional shows – Great Northern Dive Show is next April and budget bid has been made. There is return on investment, Apeks are going.
- 5.10.7. Woz if we are going to a show there has to be a good reason for it.
- 5.10.8. Mary – we do want sport to grow and maybe smaller more manageable shows are the way forward. Local people, local resource.
- 5.10.9. Janos – what happens if Eaton pull the show, we should have a contingency plan. Ian – good example have backup plans. Mary – HQ has a back up plan.
- 5.10.10. Can BSAC run a Dive show.
- 5.10.11. Risk register, Janos – make plans with cool head.
- 5.11. **Malta Guidelines** – clearance received; issued yesterday. Some response already. Clear that not BSAC and we will take queries and pass on to Maltese Tourist Authority. As a result of comms with Malta they have invited Mary to World Travel Industry Show. May be to begin to build bridges.
- 5.11.1. Sophie – thinks Mary should meet the Maltese Tourist Authority. Malta centres busy, no drop in activity.
- 5.12. **Duke of Edinburgh – Jubilee Trust**, working closely, Mary on committee as observer; first lady on committee. Working really well.
- 5.13. **SCUBA Magazine**,
- 5.13.1. Ben proposed that perhaps an annual BSAC Wreck Guide could be produced. Sixty articles on wrecks could we produce a book. Discussed at next meeting, part of new web site will be content of Scuba magazines. Will be researched if book is viable.

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- 5.13.2. Action: Annual BSAC Wreck Guide to be an agenda item for November.**
- 5.13.3. Rachel asked if young people read magazines
- 5.13.4. Mary – we may be need to do reader survey, she would speak to the SCUBA editor tonight.
- 5.13.5. SCUBA 13<sup>th</sup> issue 10,000 copies from TRMG – Ali/Simon great deal of work. Great mag to educate new divers. Every new diver will get this mag. Extra issue free of charge. All free from TRMG.
- 5.14. **Strategy Project plans** – live and available to all. Several board members looked at it live in office.
- 5.14.1. Janos asked – what are worries? Biggest concerns. Mary, too early, going according to plan, cultural change at HQ going well.
- 5.14.2. Janos said – Plans never go quite as expected. Nice to know at next meeting what challenges you are facing.
- 5.14.3. Action: CEO to report in November what challenges implementing the 2016-20 strategy had thrown up.**
- 5.14.4. The presentation is available in Dropbox to read in depth.
- 5.15. **Direct Debits for Branches:** There has been a 26% increase in use of DD by Branches.
- 5.15.1. The article on launch of strategy was distributed to Council members. It will be in the next issue of SCUBA due for issue next Wednesday. It will also be distributed at tomorrow's meeting with NDC/Coaches.
- 5.16. **Branding:** Ali is in charge of branding. New logo, gently going out to clubs. There will be a presentation on the new the new look and feel at tomorrow's meeting with NDC/Coaches. HQ are out to consultation. Branding will be discussed at the Diving Conference.
- 5.16.1. Ben asked - Do UK Sport formally recognise BSAC as the UK National Governing Body – confirmed on Sport England website[1].
- 5.16.2. Ben asked – have we tried this new branding on overseas clubs. Mary, no the effort has been on UK Branches. Ben was concerned overseas members/Branches might leave if they preserved BSAC too UK centric.
- 5.16.3. Debbie/Ali will be able to provide more detail of projects at tomorrow's joint meeting with NDC/Coaches.
- 5.16.4. Edward asked - will there be a purge of all old logo from clubs? This is being looked at.
- 5.16.5. Claire concerned that internet search BSAC does not bring up Club/info. Mary explained, Jessica Evans (digital marketing expert) has undertaken a listening audit, Debbie can tell you more tomorrow, can give more technical information. BSAC's profile is being raised.

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- 5.16.6. Ben commented that the new branding visuals draw the eye to the UK Sport Governing Body. ScotSAC might see this in a negative light and needs managing.
- 5.16.7. Action: Mary to build relationship with ScotSAC.**
- 5.17. **SAA:** in contact BSAC and the SAA are working on a couple of things together, they are against doing anything further.
- 5.18. **ScotSAC:** Jim has contact, Mary should go to the BSAC/ScotSAC meeting at Dive 2016.
- 5.18.1. Action: Mary to attend the BSAC/ScotSAC meeting at Dive 2016.**
- 5.18.2. Edward reported that ScotSAC are currently using one of our courses, NITROX course.
- 5.19. **RNLI:** advertising in 12<sup>th</sup> SCUBA issue, are at Diving Conference with us, they are offering BMI (Body Mass Indicator) testing at Diving Conference. Good partnership with them.
- 5.20. **Receiver of Wreck:** coming to Diving Conference. Great heritage project going on.
- 5.21. **Being over zealous:** Janos iterated his earlier caution, as humans we think things are always going to go to plan, plea to not be over zealous. He asked, what can Board members do help HQ staff? Mary will speak in the meantime.
- 5.21.1. Action: Mary and Janos will speak off-line.**
- 5.22. **Jubilee Trust Awards**
- 5.22.1. First Class requirement to be removed from BEGS and Jubilee Trust requirements.
- 5.23. **Google Apps:**
- 5.23.1. Google calendar for BSAC events – Mary will consider
- 5.23.2. Google calendar for Council
- 5.23.3. Google Drive – instead of Dropbox. Are there any issues, Excel reports. There won't be issues as you can upload Excel sheets, you don't need to convert to Google sheet.
- 5.24. **Agenda for tomorrow:**
- Introduction and background
  - Strategy
  - Introduction, role
  - Strategy launch
  - Strategy implementation
  - Launch of Brand
  - Pete to talk DTP update
- 5.24.2. Chair to keep timing flexible
- 5.24.3. Board not to ask too many questions NDC/Coaches will be asking lots of questions.
- 5.25. **Development of new Ocean Diver syllabus:** slowing down going wider to branches, concept will be launched at conference.

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- 5.25.1. Woz – Ocean Diver is base plate, there needs to be a standard, skills based rather lesson based. A lot of branches have on-line systems which record what lessons/skills have been completed – this needs to be tested before logbook in paper form.
- 5.25.2. Edward – interesting that ticking off a skill rather than a full lesson. Lessons can be varied and individual skills.
- 5.25.3. Rachel – devised changes to book, perhaps
- 5.25.4. Sophie – New Course, Ocean Diver, next year.
- 5.25.5. Davs – information and supporting evidence in Dropbox.

**6. Chairman's Report:**

- 6.1. **Cylinder Testing** BSI introduced new standard. Annual visual test. Looking to object to new standard; just increased cost and inconvenience.
- 6.1.1. Tony looking into failures, cylinder failure analysis for past three years. Quarterly reports about cylinder failures. Evidence collated on failures.
  - One Hundred and ten stations worldwide, 90 station in UK and 15 Ireland.
  - Forty-four returns which resulted in a pass capacity of 20,000. 572 failures for cylinder sizes 0.1 Lt to 20 Lt.
  - Failures categorised. Half of failures are from cylinder threads, the smaller the cylinder the higher the preponderance of failure. Internal and external corrosion 20% across all types and sizes.
  - Tony Marshall, has all figures, he does not want to change the testing regime. The highest cause of cylinder test failures are the threads.
- 6.1.2. Asset HSE/IDEST meeting, agreement that valve should be serviced. Cannot see any evidence that an annual test would make it safer. To train instructors to do work, they would need equipment, which is not cheap. If annual inspection goes through it may not be done correctly.
- 6.1.3. IDEST technicians have to work in an approved workshop. Do IDEST and Asset support yearly test. Asset not in favour of doing annual test.
- 6.1.4. A number of the IDEST executive support an annual inspection.
- 6.1.5. Have there been any cylinder failures within testing.
- 6.1.6. Three serious failures – two within six months of testing. – Sophie
- 6.1.7. HSE inspector/Mary spoke yesterday. They do not have evidence to present to board. Nick is new inspector this has been in background for long time, don't think they have evidence. Nick personally wants to go to annual testing. BSI will make the decision. BSAC cylinders have got lumped in with commercial cylinders. HSE will regulate in an 'at work' operation, clubs compressor operations will not be inspected. Sophie says it is not that simple.

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- 6.1.8. Mary – BSAC will vote against it and tell members to lobby HSE. Sophie, HSE will refer all to BSI.
- 6.1.9. Sophie – If there was evidence that this improved safety we would be right behind it.
- 6.1.10. Discussion about thread manufacture of thread,
- 6.1.11. Sophie – BSAC are not governed by HSE and if centres decide not to carry out the inspections, not testing smaller cylinder is a high risk.
- 6.1.12. Davs said - We need to make it clear to members that we support the current testing regime.
- 6.1.13. Rachel said that this is not legislation it is a standard, comms need to say who you can complain to.
- 6.1.14. Mary – could Nick just not support it. If there was enough objection we could enforce a local standard.
- 6.1.15. Janos said that a Freedom of Information request should be made. This is minor issue for HSE and Nick may be a small fish. Letter to Nick.
- 6.1.16. Action: Sophie and Janos can talk out of meeting.**
- 6.1.17. We support current testing regime. Is there a risk of falling out with HSE. Difference of opinions until they can provide further evidence. Keep them informed.
- 6.1.18. All present were in agreement or raising objections to the annual testing proposal:
- Comms to members, Gavin.
  - Janos & Sophie to see about lobbying minister
  - Sophie and Ali will prepare a response to the proposal, Tony wants to see it before it goes out.
  - Chairman of Group (Dr Irani), letter has already been sent. Janos – they must be informed before the meeting, write to all the committee members. Tony will send evidence. Worth reiterating the position we will be taking at meeting.
- 6.2. Recruitment to Council:
- Training support
  - Assess how people are doing on council
  - Evaluation
- 6.2.2. Skills assessed, strengths and weakness of council member
- 6.2.3. Actively looking for skill gaps
- 6.2.4. Woz – space in Scuba (end of January) Woz will write article and mention gaps, talk to member before considered. Much more active recruitment. Break out session at Diving Conference. Start off by saying what the council need.
- 6.2.5. Action: Diving Conference 2017 to include a breakout session for potential Council candidates.**

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- 6.3. Janos – we do not have an aligned view of what the point of Council is? I am sympathetic with the proposal, but not sure it is members view of Council and what they do.
- 6.4. Sophie – we must identify what it needed on the council. Identified members to co-opt. Are we working effectively?
- 6.5. Areas that require clarification:
- Recruitment
  - Induction
  - Support
  - Evaluation – Woz will look
- 6.6. Chair should set objectives
- 6.7. Rachel – new branch members spoken to, they didn't have clue – what can we do to make you think you should vote for someone. Support article in Scuba, this is how you go about voting. Encourage members to vote. Educate members.
- 6.7.1. Action: Woz will write something for feedback from all council members.**
- 6.7.2. Action: Mary can report to next meeting about video clips for web site.**
- 7. National Diving Officer Report:**
- 7.1. Diving for All – new chief examiner, reviewing how that process works at moment. Instructor training is difficult. Course assessment aspect being worked out.
- 7.2. New opportunity Warrington Disability Partnership – try dives and gets grants for different things, an opportunity there.
- 7.3. First Class Diver – high priority and low priority – tiny numbers can we tie-in with interesting projects and heritage.
- 7.4. Centres Project – how can be expand BSAC through centres? Project to start later in month (September).
- 7.5. Twin-set course. Conference is deadline for completion.
- 7.6. Technical section of website being updated. Rebreather training standard to be set up across agencies.
- 7.7. NDC restructure update to be reported at next meeting.
- 7.7.1. Action: NDO to report on NDC restructure at November meeting.**
- 7.8. Diver Training Programme, amends all been done just need to go on-line.
- 7.9. Diving Conference, members who went last year, but haven't bought a ticket for this year. Discussions with people that say they got nothing out of it, we need to think about how we manage enquiries so that we can track response.
- 7.10. Mixed Gas Blender Course – asked for instructors. Course request mechanism isn't working with the lack of instructors,
- 7.11. National Instructor Exam. – the results for this year have yet to be announced.

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- 7.12. Instructor Development.
- 7.13. Course Development Process – antiquated would like to set up a working group, she will speak to Council members later.
- 7.14. We cannot go up head to head with PADI overseas.

**8. Future Meeting Dates**

- 8.1. Six over 12 months. Edward suggested that we may not need so many meetings should meetings be toward the end of the month due to accounting period. Tie down dates and keep them nailed down
- 8.2. Ben asked if meetings could be run more efficiently and perhaps could be one day. He would prefer to start as early as possible and work late.
- 8.3. Sophie fewer two day meeting and more one day meetings.
- 8.4. Wendy – look at the cost of these meetings. Reduce costs, meeting more efficient. New strategy means dialogue can be and is on-going.
- 8.5. Sophie – knock back November to one day
- 8.6. Travel and overnight stay accommodation will be flexible.
- 8.7. Janos would like any budget proposals must be in Dropbox in advance so it can be absorbed.
- 8.8. Meeting dates for future meetings were confirmed as (brackets are the dates for 2017):
- January 3<sup>rd</sup> Saturday, one day, London (21<sup>st</sup> January 2017).
  - March 3<sup>rd</sup> Saturday, one day, London (18<sup>th</sup> March 2017).
  - May 3<sup>rd</sup> Saturday/Sunday, combined with AGM, HQ following AGM (w/e 20<sup>th</sup>/21<sup>st</sup> May 2017).
  - July 3<sup>rd</sup> Saturday, one day, London (15<sup>th</sup> July 2017).
  - September 3<sup>rd</sup> Weekend, two days, HQ (16<sup>th</sup>/17<sup>th</sup> September 2016).
  - November 3<sup>rd</sup> Saturday, one day, London (18<sup>th</sup> November 2017).
- 8.9. Discussion over holding meeting in different location (London). Which members would need accommodation.
- 8.10. Calculate cost of accommodation and holding meeting. Look at London for one day meetings.

**9. Honorary Treasurer Report**

- 9.1. Wendy presented accounts. No budget requests. Assumed that there will be some additional costs i.e. marketing team for extra money. Project teams asked for budgets. Internal requests for strategy projects
- 9.2. We need something in Budget for launch of new web site.
- 9.3. Costs for:

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- Reviewing articles of association
  - Funding two day dive show
  - Funding external evaluations
- 9.4. Strategies need to enhance Membership, Attract other agency divers.
- 9.5. When we have project proposals they must look at how the project enhances the business. Estimates can be made. Campaign and web traffic. Know your expectations.
- 9.5.1. Are fewer IFC are taking place?
- 9.5.2. Options – what can we do about IFC, options –
- 9.5.3. Ben asked SDC and retention
- 9.5.4. Claire – three PADI instructors there were no cross over courses in the area. They can request a cross over course. Function to request course.
- 9.5.5. Rachel – lot of people not doing course as it's too expensive.
- 9.5.6. Dave Lock – why aren't people doing it. We don't know.
- 9.5.7. All board members to have a think.
- 9.5.8. HQ working to capacity and cannot take on a research project now.
- 9.5.9. Could it be put on agenda for tomorrow, one suggestion from members.
- 9.5.10. Rachel – are there figures? Sophie – very little data.
- 9.5.11. Janos – due diligence and gateway must happen.
- 9.5.12. Claire Howard, asked if website could be used to track what instructors and students have completed.
- 9.6. Ben has put retention figures into Dropbox. We have never planned/budgeted for a loss. Strategic investment monies need to be
- 9.7. Increase of 50p on membership
- 9.7.1. Sophie – can we look at membership packages. Include two, three or more SDCs in a variety of membership packages; increase income and encourage more training.
- 9.7.2. Rachel – she would like to 50p
- 9.7.3. Claire Howard – does not want subs put up to cover cost of training course.
- 9.7.4. A discussion took place on the level of the membership increase as 50p would still leave the budget in a loss making position, but a £1.00 would return a slight positive balance.
- 9.7.5. Woz asked if there was a proposer, seconder for the BSAC membership fee to increase by £1.00 from 1st April 2017?
- 9.7.6. Proposed: Claire Howard, Seconded: Sophie H: For eight, Against two: Carried.**
- 10. Volunteer Management:**
- 10.1. Dave Lock gave an update presentation to Council.

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- 10.1.1. The presentation is available in the Council Dropbox folder.
- 10.2. The presentation generated discussion on:
- Recruitment,
  - Fixed term appointment,
  - Monitoring performance,
  - Succession planning,
  - Rewarding commitment.
- 10.2.2. NDC, ITS, Regional Coaches.
- 10.3. Woz asked where Dave wanted to go with this project? Tony and Sophie will discuss.
- 10.3.1. Action: A Volunteer Management Group will be formed to assist Dave. Members: Dave L, Tony M, Sophie H, Geoff H or Davs, and two Regional Coaches.**
- 10.3.2. Tony Marshall asked – How do we motivate Regional Coaches?? Should coaches be asked what they would like as recognitions – visits??
- 10.3.3. Look at culture of volunteers.
- 11. Articles of Association:**
- 11.1. Ideas have been banded around. Chatted to HQ about Comms Plan, big changes may be a bit reactionary. It may be best to keep amendments so they go back to what they were in 2015.
- 11.1.1. EGM down to 100 to 50 to be quorate.
- 11.2. Look at major changes to articles.
- 11.2.1. Andrew says Articles are messy, definitions are woolly.
- 11.3. Re-proposed 2015 changes.
- 11.3.1. Proposed: Ben Panter, Seconded: Dave Lock: For eight, Against one: Carried.**
- 11.3.2. Action: An amendment to the Articles of Association to bring them back to the 2015 position, will be drafted and submitted as a special resolution for the 2017 AGM.**
- 12. Any Other Business:**
- 12.1. Dave – Environmental Group needs to refresh. Skills, knowledge and passion are needed.
- 12.1.1. Dave – bring to volunteer management group Jane Maddocks – they must have an action person rather than talker.
- 12.1.2. Comms to membership to ask if there are any volunteers. NDC? Council
- 12.1.3. This is what the group are doing ..... Lou can help as she has previous job descriptions. Ian to liaise with Lou, Davs' work can be used.

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- 12.1.4. Jane – are you interested. She agreed to help to set up the group.
- 12.1.5. Group members:
- Lou
  - Ian
  - Jane
  - Janos
- 12.2. Janos – what is Jane worried about from a wreck perspective is there anything that BSAC can do. Will present tomorrow.

Meeting closed.

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[1] Sport England, (2016), *Sporting Activities and Governing Bodies Recognised by the Sports Councils*,  
<https://www.sportengland.org/media/10266/uk-recognised-ngbs-and-sport-list-april-2016.pdf>  
[Accessed:18 October 2016].