

# Public synopsis – March 2019

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5 Council members had sent apologies, and so the meeting was not quorate and so unable to make decisions. This is highly unusual. It was agreed that the meeting would continue but any decisions would need to be made via the agreed electronic voting procedure.

## Review of Accounts

The key purpose of this meeting was the review and approval of the 2018 accounts. The meeting was joined by the chair of the audit committee, who talked the meeting through the formal documents (9 documents in total) that constitute the annual accounts. He explained that the nature of the audit is that they focus on higher risk areas, and it is pleasing that they gave a clean bill of health, with no issues highlighted or brought to the board's attention. He reminded directors of their role in ensuring that relevant information has been disclosed.

The 2018 results show a particularly pleasing increase in members, compared with the steady decline in previous years. This contributed to increased income from membership subscriptions and sales of training packs. On-going expenditure had reduced in 2018. The (much reduced) IT project spend in 2018 was a continuation of the major project in 2017 and so was classed as exceptional rather than on-going.

The audit committee recommended the accounts for approval by the directors. After some minor edits to the commentary, the meeting agreed that the accounts would be circulated to all Council members for approval by e-vote. This was done after the meeting, and the accounts were subsequently approved by e-vote.

The meeting noted that the clean bill of health was particularly pleasing considering that the shop had been outsourced during 2018, which added some complexity to the financial reporting. The meeting thanked Wendy for her efforts on this.

## Management information - January & February 2019

The Treasurer took the meeting through the results for January and February 2019. It is early in the year, and so there is no room for complacency, but it was pleasing to that the key indicators (cash, membership, surplus and income from subs) are all ahead of this time last year.

## Officers Reports

The National Diving Officer, the Chair, the Honorary Secretary and the leaders of various working groups provided written up-dates on activities since the last meeting and took questions from Council.

## **Elections and AGM**

The next meeting of Council will be after the AGM, and will have a new Chair, Treasurer and 3 new Council members. The meeting thanked those Council members who will be standing down at the end of their term.