

## **BSAC Council synopsis 14<sup>th</sup> March 2020**

### Accounts

The Chair of the Audit Committee joined the meeting for this first part of the meeting. Council received and approved the 2019 Annual accounts for BSAC International Ltd and BSAC Ltd (incorporating for BSAC International: letter of comment, letter of representation, the full accounts, summary accounts and for BSAC Ltd: Interim Audit Ltd, Letter of Comment, Letter of representation, Group annual report and the summary accounts).

### HQ

The CEO updated on key projects and the continued work on membership growth and retention (the member journey).

### Financial report

The COO presented February 2020 results and financial report, outlining results that are broadly in line with the agreed budget with no material adverse issues requiring action. Cash continues to be monitored very closely.

### Coronavirus

Detailed discussions took place concerning the emerging and potential impact of novel Coronavirus, addressing member communications/advice, HQ business continuity, potential impact on events and finances, and agreed ongoing oversight arrangements as the impact of the virus develops.

### Operations

Targets & plans were reviewed and agreed for short-term revenue generation and actions arising for BSAC HQ.

### Strategic projects

Council participated in a range of strategy development discussions encompassing:

- The 2019 membership e-Survey results.
- Establishing supporting governance structures to enable a more effective focus on strategy development.
- SCUBA.
- E-learning.
- The potential development of a BSAC App.
- Support to Club websites.
- Implementation of Article changes.

### Officer & working group reports

Council received and discussed officer working group reports from the NDO, Chair, Hon Secretary, Treasurer, IT and Environment.