

Section 4: Appendices

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Appendix 4.1 Introduction

Section 4 comprises of appendices, each of which sets out policy, guidance or forms for a Club and a CWO to use in developing the Club's Adult Safeguarding policy. Clubs may add to these documents, in order to meet a particular need, or may use them without amendment.

It is important the CWO makes themselves aware of all the documents in Section 4 and makes Club officers, instructors, volunteers, members, carers and others aware that the policies and guidance documents are in place and can be accessed online at the BSAC website.

Should an Adult Safeguarding concern arise, the current BSAC Adult Safeguarding Referral Form in **Appendix 4.6** *must* be downloaded, completed and sent to the BSAC Safeguarding Officer.

Appendix 4.2 BSAC Whistleblowing policy

Individuals must feel confident when raising concerns about the safety and welfare of adults involved in a BSAC Club. Therefore, BSAC has a whistleblowing policy. Should individuals have concerns they should refer to the BSAC Whistleblowing Policy, which can be found at **bsac.com/whistleblowing**.